



Wyrick Enterprises

Lean and Six Sigma® Integration Specialists
It's all about Time • Quality • Results

ADMINISTRATION SKILLS

No. of People

- Customer Service
Internal vs. External Customers
Lean Administration
Problem Solving/Decision Making
Sales Presentations
Supply Chain Management
Value Stream & Process Mapping

Total # of People?

MANAGEMENT & SUPERVISORY SKILLS

- Basic Supervision/Management
Change Management
Coaching/ Counseling Skills
Delegation Skills
Interviewing
Lean Management Skills
Motivation
Problem Solving / Decision Making

Total # of People?

PRODUCTION TECHNIQUES

- Blueprint Reading
Cellular Manufacturing
Continuous Process Improvement
5S and Visual Control
ISO Training
JIT (Just-In-Time Principles)
Kaizen Events
Lean Manufacturing
MRP (Material Requirements Planning)
Six Sigma
SPC (Statistical Process Control)
Value Stream & Process Mapping
World Class Manufacturing

Total # of People?

COMPUTER SKILLS

No. of People

- Excel
PowerPoint
Windows ME/XP
Word

Total # of People

ORGANIZATIONAL SKILLS

- Goal-Setting
Project Management
Strategic Planning
Time Management

Total # of People?

PERSONAL & INTERPERSONAL SKILLS

- Communication Skills
Dealing with Conflict & Confrontation
Effective Meeting Skills
Facilitation Skills
How to Deal with Difficult People
How to Overcome Negativity in Workplace
Listening Skills
Negotiating Skills
Presentation Skills
Stress Management

Total # of People?

TEAM BUILDING

- Being an Effective Team Member
Cross-Functional/ Self-Directed Teams
Empowerment
How to Motivate and Manage
Problem Solving/ Decision Making
Train-The-Trainer

Total # of People?